



THE PLASTICS EXPORT  
PROMOTION COUNCIL

## The Plastics Export Promotion Council

(Sponsored by the Department of Commerce, Government of India)

B Wing, Dynasty Business Park, Unit No.2, Ground Floor, Andheri Kurla Road, Chakala,  
Andheri (E), Mumbai - 400059. Ph: (+91-22) 4017 0000  
Website: [www.plexconcil.org](http://www.plexconcil.org)

### EXHIBITION APPLICATION FOR PARTICIPATION

Applied for :

Organised by : ☐ Plexconcil ☐ Other Organiser

#### Details of The Company :

The following information will be printed in the Council's Brochure

Name of the Company :

IEC CODE (MUST submit) :  CIN (MUST submit) :

Name of Director\*/Proprietor/Partner\*

DIN No :  Passport\* :

Email :  Mob No. :

Address :

State :  City :  Pincode :

PAN No. :  GST No. :

Member of PLEXCONCIL : ☐ Yes ☐ No RCMC No.  Website :

Contact Person Name :

Designation :  Mob No. :

Type of Company : ☐ Sole Proprietorship ☐ Partnerships ☐ Pvt. Ltd. ☐ LLP ☐ Other

MSME : ☐ Yes ☐ No Category : ☐ General ☐ Women ☐ ST ☐ SC ☐ OBC

\* - for Exhibition outside India and will not be published on brochure.

#### Products Details :

Details of the Product Manufactured / Exported by the Company :   
(Please also attach photographs of your products)

Product to be Displayed : 1) HS Code :  Description :

2) HS Code :  Description :

3) HS Code :  Description :

4) HS Code :  Description :

Details of earlier participations in the same Fair under MAI assistance.(#) (put ✓) :

☐ 1<sup>st</sup> Time

☐ 2<sup>nd</sup> Time

☐ 3<sup>rd</sup> Time

☐ Not Attended Yes

Details of your participation in the same financial year under MAI Scheme (##)

1. Name of the Fair :

2. Name of the Fair :

#### Area Requirement :

Area in sqm :

Stall No :

☐ Shell Scheme

☐ Space Only

#### Payment Details :

Amount :

Bank Details :

Beneficiary Name :

Transaction No. / Cheque No :

Date :

Mode of Payment : ☐ NEFT

☐ RTGS

☐ Cheque

Type of Payment : ☐ Advance

☐ Installment

#### Bank Details :

The Plastics Export Promotion Council  
A/c No : 34011621060

IFSC CODE : SBIN0000539

BANK NAME : State Bank of India (India)

Branch : Andheri (East), Mumbai - 400069

BSR Code : 400002002

As mandated by The Plastics Export Promotion Council, hereafter referred to as 'Plexconcil' or 'Council'

#### Payment and Cancellation Policy

- Application for registration once received will be considered as confirmed participation. Payment for the event has to be made 50% in advance along with the application. In case of non-payment, the Council reserves the authority to allocate the space/ stall to other participants.
- Participation once confirmed cannot be cancelled.
- 100% advance payment should be mandatorily made one month prior to the event. In case of non-payment, the Council/ event organizers reserve the right to release the reserved space/ stall. The advance payment already made towards the event shall not be refunded to the participant.
- Last-minute cancellation without paying any advance on participation charges shall not be considered for future participations.
- No refund shall be made to the participant on cancellation of registration.
- Cancellation of participation charges shall not be adjusted for any other event or activities organized by the Council.
- If the event is cancelled by the event organizer, the organizer reserves the right to final decision on refund/ carry forward of the participation charges and Plexconcil shall abide by the organizer's decision on the same.
- If the organizer decides to refund the participation charges in the event of cancellation, the participant shall receive the same once the organizer refunds the money back to the Council in full.

#### Disclaimer

- Selection of participants will be done on first-cum-first-served basis.
- Plexconcil would make allocation of available space in the show premises at its discretion and its decision in this regard shall be final and binding on all.
- The space allotted to the approved participants is to be used exclusively by them for display of their exhibits as approved by Plexconcil. Sub-letting of space is not permissible. Violation of this clause may lead to cancellation of space allotted, forfeiting of space rent, cancellation of government grant and debarment of such participants from future participation in Plexconcil's events.
- Plexconcil shall not be responsible for the turnout of buyers/ buying agents for any exhibition/ fair/ trade show/ BSM/ RBSM, etc. The Council shall have no liability whatsoever for any kind of refund or payment in this regard.
- Visa Assistance shall be provided to only Indian nationals who are regular employee/ director/partner/proprietor of the participating company. Assistance shall not be available to exporters of foreign nationality or those holding foreign passports.
- Since Plexconcil, on behalf of the participating company, has already committed for certain financial bindings by booking of space, construction of stand, catalogue entry, general publicity support, etc, no refund shall be made to the participants on account of denial of visa/ delay in receipt of visa.
- The representative of the participating company would come back to India completion of the event and would submit proof of their arrival and departure pertaining to the event, wherever necessary.
- Only goods of Indian origin will be allowed for display in the India Pavilion.
- Exhibits of participants whose representatives do not turn up at the event will not be displayed.
- The Council will not be responsible for any shipment of exhibits for display and clearance of samples/goods at the customs.
- Participants shall make their own arrangements for removing exhibits from the packing case and displaying them in the booth.
- Participants will be required to furnish complete information on orders booked, enquiries generated, etc in the form of Feedback Form after the event, which is required by the Ministry as you are entitled for the government grant.
- All expenses for to-and-fro travel and stay abroad for the purpose of participating in the event including boarding, lodging, medical treatment, insurance, etc, will be borne by the participants themselves.
- In case of default of any payment due from the participants, Plexconcil reserves the right to debar them from participation in Plexconcil's international events and bring the same to the notice of the appropriate authority.

## General Terms & Conditions

- Application should be duly signed, stamped and authorized. In case the application is not signed/ stamped/ authorized, the submitted application shall still be considered as official confirmation of participation.
- Only applications submitted with payment shall be considered for confirmation of event participation.
- All the information provided in the application shall be updated in Government records wherever applicable. Participants shall be liable for all the information provided in their respective application form.
- Any revision in the applied area shall be subject to the approval of the Council and the event organizer.
- Plexconcil is the authoritative agency between participants and event organizers where the event is not directly organized by Plexconcil. In such cases, the Council shall adhere to the terms and conditions placed by the event organizers.
- Plexconcil bears no responsibility related to allocation of space/ stall, size and appearance of stall, amenities in the stall and other issues pertaining to participation at the event in case of the event being organized by entities other than the Council. In such cases, the event organizers shall have the final and binding authority on all event concerns.
- Quoted rates are limited to participation category specified in the application or as per the latest details stated in the event circular by Plexconcil. Plexconcil/ event organizers reserve the right to review and revise the participation charges and participants are liable to pay the same.
- Additional services, other than those specified in the event manual, shall be charged as per the actual cost or as levied by the event organizers/ third-party
- Rates of participation are subject to change by the Council/ event organizers in accordance with the foreign exchange rate, Government SOPs and service charges. By submitting this application to Plexconcil, the participant agrees to pay any revised charges as decided by the Council/ event organizers.
- With respect to any fluctuation in foreign exchange rates or any other service charges, no refunds shall be made by the Council/ event organizers against the charges previously paid by the participant towards the event.
- In case of participation at a third-party event or participation at a co-organized event through an organizer other than the Council, only services mandated by the said organizers for the event shall be allowed. In such participation, the participants shall adhere to the terms and conditions of the event organizers, including but not limited to Financial, Legal, Payment, Cancellation, Refund, Penalty and any other rules and regulations as laid by the organizers of the show.
- As per the Event Data Privacy Policy, no data of exhibitors/ buyers/visitors of the event shall be shared with any participant.
- Plexconcil does not hold any financial or legal bindings on the products or services exhibited during the events. The participants are solely responsible for all financial and legal bindings related to their products/ services promoted and showcased during the event.
- Participants have to strictly adhere to the Laws of the Land and Council Policy with regards to the event promotion material and relevant event contents. In case of any disputes/ objections/ questions raised by any relevant government authority, court of law or third-party, the participants are solely responsible for all legal and financial bindings. Plexconcil shall not be responsible in any manner whatsoever for any arising disputes.
- Plexconcil shall not act as a competent authority to certify any business, financial or legal credibility or holding of the participants. Participants are solely responsible and liable for any financial and legal bindings that may arise during business dealings at the event. Council shall not be liable in any manner whatsoever for any business dealings/ generated queries/ or other business related activities between participants and third party.
- Plexconcil does not certify the company credentials of any participant only by the virtue of them being a part of the Indian Pavilion contingent during the event.
- Plexconcil may mandate terms and conditions for the event, apart from those placed by the event organizer, which the participant is liable to adhere to.
- Plexconcil reserves the authority to modify the contents of event promotion without any approval in case of violation of the Council/ Government/ trade norms and policies.
- Plexconcil reserves the final authority to publish the details pertaining to participants and participants' contents.
- Plexconcil reserves the right to finalize stall designs, fabrication and deliverables as per the Government standards on behalf of the participant for the event.
- The Council may terminate this agreement without any prior notice if a participant pursues economic benefits using violent, intimidating or fraudulent means, either by themselves or through a third party.
- Plexconcil is not responsible for any damages/ accidents/ injuries incurred by the participants due to fire, theft or any other cause. Plexconcil shall not be liable for the loss of participants' goods/ company assets/ personal belongings (incl. but not limited to passports, bank documentation, cash, identity proofs, etc) The participant is solely responsible for their personal safety and that of their property.
- The participating company shall promptly pay to compensate for any and all damages to the exhibition premise/ equipment incurred through negligence or otherwise, of any persons or entities associated with the participating company.
- In case of any disputes, the participant and disputing party can resolve the same with mutual consent. Any unsettled disputes shall be settled under the authority of Mumbai Jurisdiction.

## Information on Government Schemes

- Benefits of Government subsidies are subject to approval and funds received from the Government of India.
- As per revised MAI Scheme, participants are eligible to avail MAI assistance for a maximum of three participations (including past cases) in a particular trade fair/ exhibition.
- As per revised MAI Scheme, participants are eligible to avail assistance for a maximum of three MAI events in a financial year.
- SC/ ST/ Women and exporters having f.o.b value of exports of or less than Rs. 50 crore in a year can avail MAI assistance for maximum 5 participations in a particular event.
- SC/ ST/ Women and exporters having f.o.b value of exports of or less than Rs. 50 crore in the preceding year can avail MAI assistance for maximum 5 participations in a financial year, provided each one of the events they are participating in is in a different trade region (eg: LAC, ASEAN, WANA, etc).
- As per MSME Scheme, participants are eligible to avail MSME assistance for a maximum of two events in a financial year.
- Only MSME units scoring 60% or more on the 'Score Card' for selection of MSME units participating in international fairs/ exhibitions abroad shall be considered for MSME assistance eligibility.
- Eligibility of participants to avail government benefits shall be strictly in compliance with guidelines of the Government of India.
- The eligibility criterion and assistance benefits details for respective events shall be duly circulated to confirmed participants via Plexconcil circular on mail.

## Eligibility for Government Schemes:

- The eligibility of the participant organization for availing subsidies under government schemes shall be verified by the Ministry as per government records of the organization's past participations and guidelines for the government scheme relevant to the event.
- The subsidy eligibility shall be verified by the Ministry as per participation of individual entity under the relevant government scheme (Irrespective of the organization's participation through any EPC)
- Participants deemed eligible by the Ministry and approved for subsidy shall be respectively informed about the same upon receipt of confirmation from the Ministry by the Council.
- In case any participants' documents are rejected for eligibility or any objections are raised by the Ministry on the submitted documents, the concerned participant shall be duly notified of the same by the Council.
- If the participant organization is availing subsidy for the event under any other government scheme (apart from Council-approved government scheme for the particular event), they are to inform the Council prior to subsidy application. The Council shall duly inform the Ministry of the same to avoid any discrepancies.
- In case of any irregularities or incongruence found in application data against government records, the concerned participant may have to bear the audit enquiry raised by the relevant authority of the Government of India.
- Verification of documents by authorities is conducted event-wise upon submission of documents by participants, hence adherence to Council-appointed deadline for document submission is mandatory. Failure to comply with the deadline shall result in the Council duly informing the Ministry of the non-submission of documents and non-application for subsidy benefit by such participants. Once informed to the Ministry, there shall be no possibility of reconsideration of subsidy application.

Name :

Designation :

Date :     /     /

I agree to all terms & conditions / Payment & Cancellation Policy / General Instructions of participation as laid by the organiser of the event / exhibition by signing the form.

Signature with Stamp